



**DISTRICT EDUCATION COUNCIL  
Superintendent's Monitoring Report**

<b>POLICY NAME</b>	<b>Effective Use of Schools</b>		
<b>POLICY NUMBER</b>	<b>ASD-W-EL6</b>	<b>Number of Reports per year</b>	<b>2</b>
<b>Date of Report</b>	<b>September 25, 2014</b>		
<b>Date of Previous Report (s) This School Year</b>	<b>N/A</b>		
<b>Date of Future Report (s) This School Year</b>	<b>March 19, 2015</b>		
<b>Report Filed by:</b>	<b>David McTimoney, Superintendent</b>		
<b>Report Supported by:</b>	<b>Shawn Tracey, Director of Finance and Administration Philip Cliff, Facilities Manager</b>		

**REPORT:**

- **Policy calls for the Superintendent to inform the District Education Council (DEC) of potential changes to program offerings, grade level configurations, school boundaries and school facilities. The policy also calls for the Superintendent to report on enrolment projections and functional capacity ratings. Also included in the policy is the responsibility of DEC to appoint a project team to investigate potential changes related to the Superintendent reports and recommendations as well taking into account capital construction priorities and transportation implications. The project team is supposed to present recommendations to the DEC in October of the year prior to any anticipated implementations, with anything formally accepted by DEC shared with the public through a consultation process. Any final decisions made by DEC for implementation changes are to be made no later than March of the preceding year of implementation. It is noted that, where warranted, the DEC may authorize changes identified by the Superintendent without following the two-year process, exercising discretion for a more direct route if the changes are minor in nature or a more-timely implementation is required.**
- **Currently, in Anglophone West School District, we have 75 schools.**
- **Geary Elementary Community School, as a building, was torn down in the summer of 2013, and is currently being rebuilt on the same site. This was an adjustment to the original major capital construction project that was to see the addition of a new wing and gymnasium as well as a full renovation within the existing structure. The new structure, including the gymnasium and wing, is slated to be ready for students in January, 2015. The school, as a staff and student body, has been housed at Gesner**

**POLICY NAME****Effective Use of Schools**

**Street Elementary School (for grades Kindergarten to 2) and Summerhill Street Elementary School (for grades 3 to 5). The students and staff spent the entire 2013-14 school year in these locations and remain there until January, 2015. ASD-W invested extra FTE into these three schools to help accommodate the unique circumstances. This year, there are a little more than 150 students belonging to Geary Elementary.**

- **Debec Elementary School (35-40 students) and Southern Carleton Elementary School (405-410 students) will close on December 19, 2014. The students of these two elementary (K-5) schools will move to the newly built Meduxnekeag Consolidated School, located on Bull Road in Bedell, in January, 2015. Likewise, Woodstock Centennial Elementary School (390-395 students) will close on December 19, 2014. The students of Woodstock Centennial (K-5) will move to the newly constructed Townsview School, located in the heart of Woodstock, in January, 2015. The Council and staff have been preparing for these moves and these two new buildings for a period of time. There is a formal transition plan that we follow (Appendix A). The work continues this fall.**
- **Meduxnekeag Consolidated School and Townsview School have both been built as K-8 schools. These two schools will house the students who traditionally attend Woodstock Middle School (6-8, 400-405 students), according to catchment area. Students currently at Woodstock Middle School will stay for the entire 2014-15 school year. The school will close on June 30, 2015, and middle school students will begin the 2015-16 school year in their appropriately zoned new K-8 school. This delayed start in the new schools allows for appropriate scheduling, academics and extra-curricular commitments to remain intact for the full year as well as offer an opportunity for the elementary schools to have an earlier transition time. The decision was made after proper consultation with many stakeholders, including the DEC.**
- **Due to space constraints, two modular classes and the adjoining links have been added to each of the following schools: Liverpool Street Elementary School, Priestman Street Elementary School and Leo Hayes High School. The building extensions are completely safe and meet all fire codes.**
- **At the request of the Sunbury West School (SWS, K-8, 220-225 students) community, the Superintendent and team is currently studying a small section of catchment area in the Rusogonis Community. To this point, data has been collected and meetings held with school leadership and PSSC of SWS. In the near future, the PSSC of Gesner Street Elementary School and Summerhill Street Elementary School will be engaged. The principals are aware of this. If necessary, collaboration with the specific area will follow and recommendations will be made to DEC for discussion.**
- **The Superintendent will gather some relevant information surrounding enrollment, catchment area, and other demographics, as requested by the DEC, for the Hanwell Community area. Students from this area are currently zoned for Priestman Street Elementary School, George Street Middle School and Fredericton High School.**

**POLICY NAME****Effective Use of Schools**

- Among the 75 schools, we have 111 combined classes plus one setting with multi-age classes throughout the school (Keswick Ridge School). These classes are found in 48 of our 69 schools that have a grade level configuration of some combination containing kindergarten through grade 8. We have one additional school that has a combined class of more than 2 grade levels...a K-2 class at Millville Elementary School with 13 children.
- Among the 75 schools, the following configurations are found: K-1 (1), K-2 (3), 2-5 (1), 3-5 (2), K-5 (32), K-8 (6), K-12 (5), 6-8 (11), 6-12 (6) and 9-12 (8). Appendix B lists the schools.
- ASD-W has 35 schools in the K-12 system that host students who have entered French Immersion in either grade 1 or grade 3 (Early). There are 17 schools in the 6-12 system that host students who have entered French Immersion in grade 6 (Late). Some of these schools mentioned host both programs.
- Enrolment numbers follow an annual, official date of September 30<sup>th</sup>. In 2013-14, the ASD-W official enrolment was 23 543 students. This year, ASD-W expects to serve approximately 23 300 to 23 400 students, with the official number being the count on September 30<sup>th</sup>, 2014. An official document will be provided at the next reporting period.
- The Functional Capacity Rating is a percentage that describes the enrolment in comparison with available classroom space. The 2013-14 Functional Capacity values are found in the Facilities Infrastructure Planning 2014 presentation (Appendix C). Functional Capacity ratings less than 60% would suggest that there is available space in the building. Capacity ratings above 80% would suggest that the school is fairly full based on space available.

**Appendices:**

- A – Woodstock New Schools Transition Plan
- B – Grade Configurations of Schools
- C – Facilities Infrastructure Planning 2014 Presentation

Superintendent's Signature:

*David M. Imrey*

DEC Chair Signature:

*[Signature]*

Date:

*September 25/14*

ANGLOPHONE WEST SCHOOL DISTRICT  
NEW WOODSTOCK AREA SCHOOLS  
TRANSITION SCHEDULE  
2014-2015

Appendix A

- November 2013
  - PSSC / Superintendent Meeting
  
- January 2014
  - Playground Committee Meeting with Facilities Department
  
- February 2014
  - Superintendent Meeting with PSSC/Administration
  - Superintendent Meeting with Teachers and Union
  - Naming Committee established as per Policy 409
  - Principals hired
  
- March 2014
  - District and Staff Confirmation Meeting
  - Naming Committee Open House Meeting
  
- April 2014
  - Vice Principal hiring
  - District staffing for four schools
  - Parent Meeting – Open
    - Catchment Areas
    - French Immersion
    - Administration
    - Staffing to date
    - Transition Times
    - General Updates
  - Naming Committee Submits recommendations to Minister
  - Regular staffing process for 4 schools
  - Parent Committees continue work on playgrounds
  - Capital purchasing continues
  
- May 2014
  - CUPE 2745 and 1253 staffing meeting with Superintendent and District Staff
  - School Colors/ Team Names/Logos: Principal Lead consultations and decisions
  
- June 2014
  - School staff updates with Superintendent and District Staff
  
- November 2014
  - Elementary Students prepare for move
  - School Closing Celebrations
  - Parent Meetings
  - Student Visits to New School
  - Substantial Completion of Schools (Structure)

- **December 2014**
  - Start process of staffing, in particular, Woodstock Middle School for 2015-16 school year
  - Patricia Thorne and Tammy Dunbar assume full duties of new schools
  - Acting Administration hired as required
- **January 2015**
  - Elementary move completed
  - Open House at the end of January
  - Ribbon Cutting Ceremony
- **February 2015**
  - Woodstock Middle School - Staffing conversation decisions
- **March 2015**
  - DEC Declare Surplus, Debec Elementary School, Woodstock Centennial Elementary School, and Southern Carleton Elementary School
- **April 2015 & May 2015**
  - Staffing for two new schools
  - Capital purchasing continues
- **May 2015 & June 2015**
  - Woodstock Middle School – Teachers prepare for move
  - Woodstock Middle School – Student visits
  - Woodstock Middle School – Parent Meeting and Open House
- **July 2015**
  - Physical move of Woodstock Middle School
- **September 2015**
  - Full operations with move completed

❖ *March 2016 - Woodstock Middle School is declared as surplus by DEC*

❖ *PSSC updates available upon requests and as needed*

# Appendix B

## ASD-W Schools Grade Configurations

Ed Ctr	Grades	School
FEC	K-1	Forest Hill
OEC	K-2	Assiniboine Avenue
OEC	K-2	Burton Elementary
OEC	K-2	Gesner Street Elementary
FEC	2-5	Liverpool
OEC	3-5	Hubbard Avenue Elementary
OEC	3-5	Summerhill Street Elementary
WEC	K-5	Andover Elementary
FEC	K-5	Barkers Point
WEC	K-5	Bath Elementary
WEC	K-5	Bristol Elementary
OEC	K-5	Chipman Elementary
OEC	K-5	Coles Island
FEC	K-5	Connaught
WEC	K-5	Debec Elementary
FEC	K-5	Doaktown Elementary
WEC	K-5	Donald Fraser Memorial
WEC	K-5	Florenceville Elementary
FEC	K-5	Garden Creek
OEC	K-5	Geary Elementary
FEC	K-5	Gibson Neill Memorial Elem.
FEC	K-5	Harvey Elementary
FEC	K-5	Kingsclear Consolidated
OEC	K-5	Lincoln Elementary
FEC	K-5	McAdam Avenue
FEC	K-5	McAdam Elementary
WEC	K-5	Millville Elementary
FEC	K-5	Montgomery
WEC	K-5	Nackawic Elementary
FEC	K-5	Nashwaak Valley
FEC	K-5	Nashwaaksis Memorial
FEC	K-5	New Maryland
FEC	K-5	Park Street
FEC	K-5	Priestman Street
FEC	K-5	Royal Road
WEC	K-5	Southern Carleton Elementary
FEC	K-5	Stanley Elementary
FEC	K-5	Upper Miramichi Elementary
WEC	K-5	Woodstock Centennial Elementary

**ASD-W Schools  
Grade Configurations**

<b>Ed Ctr</b>	<b>Grades</b>	<b>School</b>
WEC	K-8	Centreville Community
OEC	K-8	Gagetown
FEC	K-8	Keswick Ridge
WEC	K-8	Keswick Valley
OEC	K-8	Minto Elementary Middle
OEC	K-8	Sunbury West
OEC	K-12	Cambridge-Narrows
WEC	K-12	Canterbury High
WEC	K-12	Hartland Community
WEC	K-12	John Caldwell
WEC	K-12	Saint Mary's Academy
WEC	6-8	Bath Middle
FEC	6-8	Bliss Carman
FEC	6-8	Devon Middle
WEC	6-8	Florenceville Middle
FEC	6-8	George Street Middle
OEC	6-8	Harold Peterson Middle
WEC	6-8	Nackawic Middle
FEC	6-8	Nashwaaksis Middle
WEC	6-8	Perth-Andover Middle
OEC	6-8	Ridgeview Middle
WEC	6-8	Woodstock Middle
FEC	6-12	Central NB Academy
OEC	6-12	Chipman Forest Avenue
FEC	6-12	Harvey High
FEC	6-12	McAdam High
FEC	6-12	Stanley High
WEC	6-12	Tobique Valley High
WEC	9-12	Carleton North High
FEC	9-12	Fredericton High
FEC	9-12	Leo Hayes High
OEC	9-12	Minto Memorial High
WEC	9-12	Nackawic Senior High
OEC	9-12	Oromocto High
WEC	9-12	Southern Victoria High
WEC	9-12	Woodstock Senior High